

# *Casemate* Order Form

## FREE MILITARY CLASSIFIEDS

- Only active duty or retired military, their eligible family members and active or retired civil service employees may advertise for free.
- Free ads cannot be of a commercial nature (i.e. business opportunities, help wanted, etc.) and must be the personal property of the eligible member.
- 20 word limit on all free ads.

## HOW TO SUBMIT

- You may submit a maximum of 2 free advertisements per week, per household.
- Renewals, corrections and cancellations can not be taken by phone and must be resubmitted via fax or email to [adswork@militarynews.com](mailto:adswork@militarynews.com)
- Ad copy for free classified should be typed or printed legibly.
- Ads which are illegible, too long or otherwise do not conform to instructions will not be published and must be corrected and resubmitted for the next issue.
- Automotive ads must begin with make, model and year (in this order).
- Real estate ads must begin with the name of the city, followed by the neighborhood or subdivision.

## PAID CLASSIFIEDS & SUPERSIZE BUYS

- Paid classified ads are at the rate of \$5.25 minimum for 20 words per week, 50¢ for each additional word.
- Run your ad for 1 month in *The Casemate*, *The Wheel*, *The Flyer*, and *The Booster newspapers* for \$50 (for the 1st 20 words, 50¢ for each additional word per paper).
- Prepay for ads with Visa, Master Card, check or money order.
- Ads can be taken by phone at (757) 853-2727, fax at (757) 853-1634, or email at: [adswork@militarynews.com](mailto:adswork@militarynews.com).
- Mail your ad to: Casemate Classifieds, P.O. Box 10282, Norfolk, VA 23513.

**ADVERTISING DEADLINE:** Friday at 5:00 p.m., 1 week prior to publication

1	2	3	4	5
6	7	8	9	10
11	12	13	14	15
16	17	18	19	20 \$5.25
21	22	23	24	25

Name \_\_\_\_\_

Rank/Rate/Grade \_\_\_\_\_

Duty Phone \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_



NOTICE: *The Casemate Classifieds* is a copyrighted publication. Reproduction in any form is strictly forbidden. *The Casemate Classifieds* reserves the right to refuse any ad or to edit any portion of an ad. *The Casemate Classifieds* shall not be liable for failure to publish an ad or for a typographical error or errors in publication except for the portion of the ad wherein the error occurred. If you find errors or omissions in your ad you must notify *The Casemate CLASSIFIEDS* within 5 days from the date of publication.